



BOARD OF DIRECTORS Minutes

Meeting Date: May 22, 2012 at Mount Olive Civic Center in Mount Olive, North Carolina

Members: (noted **PRESENT** with an "X" mark)

- | | |
|--|--|
| <input checked="" type="checkbox"/> - Lee Smith, Committee Chair (Wayne County) | <input checked="" type="checkbox"/> - Rita Hodges (Lenoir County) |
| <input checked="" type="checkbox"/> - J. W. Simmons, Vice Chair (Sampson County) | <input checked="" type="checkbox"/> - Rebecca Judge (Duplin County) |
| <input checked="" type="checkbox"/> - Dr. John Fisher (Wayne County) | <input type="checkbox"/> - Floyd McCullouch, (Wayne County) |
| <input checked="" type="checkbox"/> - Zettie Williams (Duplin County) | <input type="checkbox"/> - Albert Kirby, Jr. (Sampson County) |
| <input checked="" type="checkbox"/> - John Bell (Wayne County) | <input checked="" type="checkbox"/> - Emily Moore (Lenoir County) |
| <input type="checkbox"/> - Tom Fleetwood (Wayne County) | <input checked="" type="checkbox"/> - Anne Turner (Wayne County) |
| <input checked="" type="checkbox"/> - David Sanderson (Duplin County) | <input checked="" type="checkbox"/> - Wanda Boyette (Sampson County) |
| <input type="checkbox"/> - Eric Rouse (Lenoir County) | |

Staff/Others:

- | | |
|---|---|
| <input checked="" type="checkbox"/> - Ken Jones, Director and Chief Executive Officer | <input type="checkbox"/> - Dr. Bryan Spader, Medical Director |
| <input checked="" type="checkbox"/> - Bob Canupp, Chief Financial Officer | <input checked="" type="checkbox"/> - Anna North, DMA Contract Manager |
| <input type="checkbox"/> - Becky Cale, Provider Relations Director | <input checked="" type="checkbox"/> - Nancy Moore, CFAC Chair |
| <input checked="" type="checkbox"/> - Venessia Hill, Ombudsman & CFAC Liaison | <input checked="" type="checkbox"/> - Jose Coker, Board Attorney |
| <input type="checkbox"/> - Dr. Susan Corriher, Clinical Director | <input checked="" type="checkbox"/> - Connie W. Price, Clerk to the Board |
| <input checked="" type="checkbox"/> - Jonathan Charleston, Board Attorney | |

Guests: Beverly Bell, Eastpointe's Division Liaison; Leesa Galloway, Division Liaison; Ann Taylor, H.R. Consultant; and Carol Choate, Director of "A Caring Heart"

▪ **Agenda Items Presented:**

1. Approval of Minutes
2. Director's Report
3. Business Office Report
4. Policy Committee Report
5. Client Rights Committee Report
6. Consumer Family Advisory Committee Report

▪ **CALL TO ORDER & INVOCATION:**

The Eastpointe Board of Directors met in regular session on May 22, 2012 in the Conference Room at Mount Olive Civic Center. Chairman Lee Smith called the meeting to order at 6:05 p.m., and welcomed the Board members, staff, and guests. There were eleven Board members present at the May meeting. Tom Fleetwood and Floyd McCullouch were absent due to

ORIGINAL

illness. Albert Kirby and Eric Rouse were absent due to prior commitments. John Bell delivered the invocation.

▪ **COMMUNITY INPUT:**

There was no community input for the month of May; however, the following items were shared:

- ❖ Chairman Lee Smith announced that at a recent Wayne County Commissioners meeting Mr. John Bell had received a “Lifetime Achievement Award” from his church. Mr. Bell was recognized for his many years of service and hard work performed throughout Wayne County in the local communities and area schools. Board members congratulated Mr. Bell on receiving this outstanding award.
- ❖ J. W. Simmons gave a brief update on the “Motorcycle & Classic Car” fundraiser that was held on April 27, 2012 in Clinton. This event was organized to benefit the Sampson County Meth Task Force. Mr. Simmons stated that the event was a great success. The monies received will go toward educating middle-school students on the dangers of drugs and addictions.

▪ **APPROVAL OF MINUTES:**

The Minutes of the April 24, 2012 Board meeting (Attachment 1) were presented for approval. No corrections were noted.

Anne Turner made a motion to approve the April 24th Minutes. Emily Moore made a second. The motion carried.

▪ **CHIEF EXECUTIVE OFFICER'S REPORT:**

Ken Jones welcomed everyone to the meeting. He introduced Beverly Bell, Eastpointe's Division Liaison; Carol Choate, Director of “*A Caring Heart*”; Leesa Galloway, Division Liaison and former employee of Eastpointe; and Ann Taylor, Human Resources Consultant.

The following items were addressed:

- a) ***Organizational Chart*** – Copies of the most recent Organizational Chart were distributed to Board members. The new Local Management Entity/Managed Care Organization (LME/MCO) will have approximately 240 full time employees once all positions have been identified. Mr. Jones introduced Ann Taylor, BHM Consultant specializing in Human Resources (H.R.), who has been assisting the three LMEs with recruitment efforts, job classifications, and other H.R. requirements. Interviews are on-going on a weekly basis, and all positions should be identified by June 1st.
- b) ***Staff Meetings*** – During the past three weeks Mr. Jones has spent time at Beulaville, Kinston and Goldsboro meeting with staff individually to answer any questions they have about the pending merger and other employment concerns. Management has also scheduled group staff meetings at each of the three LMEs to expound on the topic of “*Change, Choice, and Challenge.*” Once the merger is completed, an additional staff meeting for all new LME/MCO employees will be held on July 20th which will include training sessions related to the new LME functions as a Managed Care Organization.

- c) ***N.C. Council Annual Awards*** – Lee Smith has been selected to receive the “2012 Area Board Member Leadership Award” sponsored by the N.C. Council of Community Programs. Recipients will be honored at the Leadership Awards Luncheon on June 18th at the N.C. Spring Policy Forum which will be held at the North Raleigh Hilton on Wake Forest Road. Board members interested in attending the luncheon should contact Connie W. Price.

- d) ***State Waiver Committee*** – Mr. Jones gave a brief update on the DHHS Waiver Advisory Committee (DWAC) which he and Chairman Smith attended on May 22nd. Several family members of consumers with developmental disabilities shared personal stories and concerns. They pointed out that during the DWAC meeting it was evident that many of the families do not understand the purpose and implications of the 1915(b)(c) Waiver. Therefore, education is the best way to address all of the issues and concerns faced by each community. Chairman Smith added that Eastpointe has done a very good job in getting information out to the public. Mr. Jones indicated that Eastpointe plans to address ways to educate the public by holding town forums, conducting webinars, and working with providers to ensure that the appropriate services are available for individual needs. Care Coordination is an issue at the State level, along with Case Management. The loss of Case Management touches many families and is of great concern. Chairman Smith invited Board members to accompany he and Mr. Jones to the June 20th DWAC meeting to get a better feel for what goes on at the State level.

▪ **BUSINESS OFFICE REPORTS:**

- **Human Resources** – Copies of the “Waiver Recruitment Actions as of May 15, 2012” report were distributed for review. This report lists positions that have been identified for implementation of the Medicaid Waiver function. As of May 15th, approximately 65 staff have been identified for positions at the Lumberton, Rocky Mount, Beulaville and Goldsboro sites. These positions are in addition to the five Chiefs and other Departmental Directors previously identified. However, Mr. Jones pointed out that several other staff within the three LMEs have been offered positions since the printing of the report. Eastpointe will have a few retirements, including Terry Boyette, Reimbursement Officer at the Goldsboro site, who has worked with Eastpointe (and formerly Wayne County Mental Health) for over 33 years, along with her assistant, Libby Parks. Ms. Parks is a retiree from Bell South and has worked at Eastpointe (including Wayne Mental Health Center) for over 14 years. Reimbursement functions will not be managed at the Goldsboro and Beulaville sites after the merger; but rather the entire department is being relocated to the Lumberton site. Mr. Jones expressed his appreciation for their years of dedicated service and indicated that Ms. Boyette and Ms. Parks would be greatly missed.

David Sanderson made a motion to approve the Human Resources Report. Dr. John Fisher made a second. The motion carried.

- **Finance Committee** - Bob Canupp gave a report on the May 8th Finance Committee meeting (Attachment 3-B), and addressed the following items:
 - **Fiscal Monitoring Report** – Mr. Canupp reviewed the “Quarterly Fiscal Monitoring Report for period ending March 30, 2012.” Change in cash balance shows a deficit of

\$2.066 million; however, Eastpointe is currently owed \$2.296 million in Receivables from the State.

- Salary Schedule – Mr. Canupp discussed the revised copy of the proposed Eastpointe 2012-2013 Salary Schedule (Attachment 3-B-3). Ann Taylor pointed out that minor changes had been made due to concerns about the “per member per month” rate, and the impact it would have on funding. She stated there were no substantial increases made to the pay scale, but there were a few small reductions in some categories. The salary schedule needs to be conservative, but also offer competitive rates for clinicians since they are harder to recruit. Mr. Canupp added that it is the intent for Eastpointe to move toward a performance based system. The Finance Committee recommended that the 2012-2013 Salary Schedule be presented to the Board for approval.

Wanda Boyette made a motion to approve the Eastpointe 2012-2013 Salary Schedule as presented. Emily Moore made a second. The motion carried.

- Budget Revision - The “2012-2013 Budget Revision I” (Attachment 3-B-2) was presented for approval. Mr. Canupp stated that the purpose of the revision was to increase LME Administrative funds, Medicaid funds, and State and Federal Funds.

Emily Moore made a motion to accept the Budget Revision I as presented. Wanda Boyette made a second. The motion carried.

- Budget Report - The “2012-2013 Total Budget” (Attachment 3-B-1) was reviewed by the Board. Mr. Canupp stated that the total budget amount for the new fiscal year is \$168,638,076. The budget includes LME administrative funds, Local and County funds and State and Federal funds, Medicaid Utilization Review (UR) funds and Medicaid Waiver funds, along with the Financial Assistance Budget and the Contracted Services Budget. Mr. Canupp added that the Medicaid Waiver budget is only for six months since Eastpointe will begin the Medicaid Waiver on January 1, 2013, and the budget projection is \$121,300,148. He also pointed out that the 2012-2013 Total Budget will need to be posted for public comment for two weeks prior to Board approval.

J. W. Simmons made a motion to post Eastpointe’s 2012-2013 Total Budget for public comment for a period of two weeks. Rita Hodges made a second. The motion carried.

The next Finance Committee meeting is scheduled for June 12, 2012 at Lane Tree Country Club in Goldsboro beginning at 10:30 a.m. Board members were reminded they are always welcomed and encouraged to attend the Finance Committee meetings.

David Sanderson made a motion to accept the Finance Committee report. J. W. Simmons made a second. The motion carried.

▪ **POLICY COMMITTEE REPORT:**

Anne Turner, Chair of the Policy Committee, reported that the Policy Committee did not meet during the month of May.

▪ **CLIENT RIGHT COMMITTEE:**

Zettie Williams, Chair of the Client Rights Committee (CRC), reported that the Client Rights Committee did not meet during the month of May.

▪ **CONSUMER and FAMILY ADVISORY COMMITTEE:**

Nancy Moore, Chair of the Consumer and Family Advisory Committee (CFAC), stated that CFAC met on May 15th, but did not have enough members present for a quorum. A draft set of CFAC Bylaws have been prepared and need to be presented to the committee members for approval. Ms. Moore indicated that the new CFAC would consist of 18 members that will include representatives from all three LMEs. A joint CFAC meeting of the three LMEs was held on April 27th at the Cherry Hospital Conference Center. The meeting went well. Eastpointe's next CFAC meeting is scheduled for June 19th at 1:30 p.m. in the Condron Conference Room at the Eastpointe Goldsboro office.

▪ **JUNE BOARD MEETING**

Mr. Jones announced that Eastpointe will hold its final Board of Directors meeting and farewell celebration with the current Board members (prior to the upcoming merger with The Beacon Center and Southeastern Regional) on Tuesday evening June 26th. The meeting will be held at Lane Tree Country Club located at 2317 Salem Church Road in Goldsboro, North Carolina. Board members were encouraged to bring their spouse or a guest. The new LME/MCO Board of Directors will hold its first meeting with newly appointed Board members from each of the twelve counties on July 9th, and election of officers for the 2012-2013 year will take place at this time.

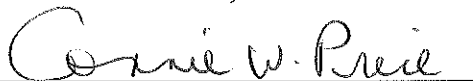
▪ **ADJOURNMENT:**

Chairman Smith asked for any further business to be brought before the Board. There being no other business presented, Chairman Smith requested a motion to adjourn the Board meeting.

John Bell made a motion to adjourn the May 22nd meeting. David Sanderson made a second. The motion carried. The meeting adjourned at 7:35 p.m.



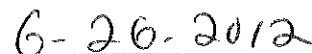
Lee Smith, Chairman



Connie W. Price, Clerk to the Board



Date Approved



Date Approved