September 20, 2017
Internal and External Vacancy

Position: Transition Clinical Care Coordinator (Licensed)

Category: Non-Exempt

Location: Rocky Mount

Salary Range: $47,493 - $60,795

Closing Date: Until Filled

Position Number: 17-40-316

Position Description:
The Transition Clinical Care Coordinator is responsible for identifying the right treatment and supports an individual needs before transition into a community setting to increase the likelihood of a successful transition. The Coordinator facilitates and supports the development of rapport and engagement between the consumer and provider to increase likelihood of treatment effectiveness.

Responsibilities:
Clinical Assessment
• The Care Coordinator provides proactive intervention and care coordination to individuals identified as eligible to participate in the Transition to Community Living Program.
• Ensures timely referral for assessments of individuals identified as eligible for participation in the Transition program in order to identify appropriate treatment prior to beginning the process
• Completes clinical interview using motivational interviewing to enhance connectedness/treatment adherence

Managed Care Treatment Planning Care Coordination
• Ensures individuals identified to transition to community living have an individualized person centered plan designed to meet any needs of the individual
• Ensures individuals transitioning to community living have a Behavioral Health Clinical Home and a Medical Home
• Completes the clinical interview required as part of the transition to community living program
• Identify providers/participants/advocates in the person centered planning process
• Develops and/or oversees Person Centered Plans (PCPs) or Individual Service Plans (ISPs)
• Works with the individual and other persons on the planning team to identify levels of treatment needed
• Assesses barriers to treatment and recommends solutions
• Screens for general physical and specific behavioral health needs and recommend referrals
• When appropriate – may order a diagnostic assessment to determine level of care

Collaboration
• Serves as a collaborative partner in identifying system barriers through work with consumers, hospitals, community stakeholders, providers, family members and others
• Reviews behavioral health services to determine if they are meeting the needs of the member
• Works in partnership with other organizations and with other internal departments to address identified needs
• Collaborate with CCNC/primary health care physician for care coordination. with the assistance of CCNC, will encourage, support and facilitate communication between Primary Care Providers (PCPs) and Behavioral Health Providers (BHPs) regarding medical management, shared roles in the care and crisis plan, exchange of clinically relevant information, annual exams, coordination of services, case consultation and problem solving as well as identification of medical home for persons determined to have need.

Quality
• Assure compliance with enrollees confidentiality and human services rights
• Monitor quality of services provided to enrollees

Knowledge/Skills/Abilities:
A high level of diplomacy and discretion is required to effectively negotiate and resolve issues with minimal assistance. This will require exceptional interpersonal skills, highly effective communication ability, and the propensity to make prompt independent decisions based upon relevant facts. Problem solving, negotiation, arbitration and conflict resolution skills are essential to balance the needs of both internal and external customers. Must be highly skilled at shifting between macro and micro level planning, maintaining both the big picture and seeing that the details are covered.

The Transition Clinical Care Coordinator must exhibit an extensive understanding of the Diagnostic and Statistical Manual of Mental Disorders (current version) and have considerable knowledge of the MH/SA/DD service array provided through the network of Eastpointe MCO providers. Additional knowledge of Medicaid Waiver requirements and URAC accreditation standards is essential.

The employee must be detail oriented, able to organize multiple tasks and priorities, and to effectively manage projects from start to finish. Work activities quickly change according to mandated changes and changing priorities. The employee must be able to change the focus of his/her activities to meet changing priorities. Proficiency in Microsoft Office products (such as Word, Excel, Outlook, is required.

Education/Experience/Licensure:
Master’s degree in a human services field and four years of post-degree therapeutic counseling experience in mental health or related human services field such as rehabilitation counseling, professional counseling, pastoral counseling, marriage and family therapy, child life program that provides the techniques in therapy or therapeutic assessments, one of which must be supervised.

Additionally, valid North Carolina licensure (Independent or Provisional) is required. (RN, LCSW, LMFT, LCAS, LPC)

Application Process:
Email Lynn Parrish, HR Director, and request a copy of your application be placed in the position vacancy file. Also, if you have experience or skills related to this position, which may not be reflected in your PD107, please attach an addendum to your application to the email.

Additional Comments: Salary is commensurate with education, credentials, and creditable work experience. Degree must be from an accredited college/university. Eastpointe LME/MCO is an equal opportunity employer.